

**TENDER NO: 04/2026**

**Face-lifting of Kerala Grameena Bank Head Office  
Building, Malappuram**

**Issued By**

**General Administration Wing- Kerala Grameena Bank  
Head Office – Malappuram -676505.**

**Email: [gawing.kgb@kgb.bank.in](mailto:gawing.kgb@kgb.bank.in)**

## Face-lifting of Kerala Grameena Bank Head Office Building, Malappuram

Tender: 04/2026

### NOTICE INVITING TENDER

Kerala Grameena Bank, intends to undertake the Face- lifting of its Head Office Building at Malappuram. Sealed bids under two bids concept (Technical Bid and Financial Bid) are invited as described in this document.

#### Details of Tender

Name of the Work	Face- Lifting of Kerala Grameena bank, (KGB) Head Office building at Malappuram.
Location of Work	Kerala Grameena Bank, (KGB) Head Office, Malappuram.
Earnest Money deposit	₹50000/- (Rupees Fifty Thousand Only) by way of Demand Draft of a Scheduled Bank drawn in favor of Kerala Grameena Bank, Head office, Malappuram payable at Malappuram.
Issue of tender document	05-03-2026
Last date of submission of Tender	23-03-2026 , 5.00 PM
Pre- bid meeting	12-03-2026 at Kerala Gramena bank , Head Office , Malappuram
Opening of Technical bids	24-03-2026
Opening of Financial bids	24-03-2026
Bid Validity	30 days
Period of completion	45 days from the date of agreement or commencement of works whichever is earlier.
Performance Guarantee	5% of the contract value by way of Bank Guarantee or Fixed Deposit lien marked favoring Kerala Grameena Bank.
Tender documents ( soft copy )	Can be downloaded from Kerala Grameena Bank web site - <b><a href="http://www.kgb.bank.in/tenders">www.kgb.bank.in/tenders</a></b>
Last date and time for submission of the tender	Sealed envelopes to be submitted on or before 21-03-2026 to the office of:  The Assistant General Manager Kerala Grameena Bank, General Administration Wing Head Office, Malappuram -676505  Mob: 9400999099, 9400999066

SIGNATURE OF THE CONTRACTOR

## Face-lifting of Kerala Grameena Bank Head Office Building, Malappuram

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### Eligibility Criteria:

The reputed firms/ companies/individuals who fulfill the following requirements are eligible to apply. The Vendor/ Companies/ Agencies having experience in carrying out civil works in the commercial/residential building and who have executed such works are eligible to apply –

SI No	Criteria	Documents Required
1	The Bidder shall be a reputed contractor / firm having a minimum of 5 years' experience as on 31.03.2026 in carrying out civil works.	Work Order/ Work completion copies /certificates not older than 5 years from the date of this tender.
2	Bidder should have experience in façade works such as ACP, Stone cladding, exterior renovation works etc. and completed similar works during the last 5 years ending 31-03-2026 for at least-  One work costing not less than 20 lakhs Or Two works each costing not less than 12 lakhs.	Work order copies and satisfactory completion certificates clearly indicating the cost & nature of work executed, date of commencement & completion issued by the Clients / Consultants.
3	The bidder should have an average annual financial turnover of not less than Rs.50 lakhs during the last three financial Years.	Balance Sheet and P & L Account for the last three financial years –2022-23 2023-24,2024-25
3	The Bidders desirous of quoting should have a registered office in Kerala.	Declaration from the bidder of the company signed by the Competent Authority in the company letter head with details of address of Office in Kerala.
4	Bidder shall not have been blacklisted by any Govt. Department /PSU/Bank/Reputed organization.	In this respect, the Bidders shall submit declaration as outlined in Appendix on their Company Letter head duly sealed & signed.
5	The bidder must have valid GST Registration certificate, PAN card etc.	Copies of the GST registration certificate and PAN card.

### **General terms & Conditions:**

**1. Nature of the document - TWO BID CONCEPT :**

The Technical Bid and Financial Bid should be put in two separate sealed covers appropriately super scribing either as "Technical Bid" or "Financial Bid" as the case may be and the said two covers should be put in another sealed cover super scribed as "Tender Documents for Face-lifting of Kerala Grameena bank, Head Office. Malappuram" and to be submitted on or before 5:00 pm of 21-03-2026. Tender submitted in deviation to the above said standard format will be rejected.

- The Technical Bid should comprise of the following:
    - i. EMD – Earnest Money Deposit
    - ii. Application Form duly filled with all the supporting documents
    - iii. Notice inviting tender (NIT).
    - iv. General conditions of contract
  - The Financial Bid should comprise of
    - i. BOQ.
2. **The tender shall be accompanied by earnest money deposit of Rs. 50000/- (Rupees Fifty Thousand Only) by way of Demand Draft of a Scheduled commercial Bank issued in favour of Kerala Grameena Bank, HO Malappuram and drawn on Malappuram. EMD shall be submitted with the Technical bid only and should be kept along with cover containing the Technical bids.**
  3. Prospective bidders are advised to attend the pre-bid meeting to obtain clarifications regarding the scope of work, specifications and tender conditions. Any clarifications issued during the meeting shall form part of the tender document.
  4. If last day of submission of tender is declared a holiday under NI Act by the Government subsequent to issuance of tender the next working day will be deemed to be the last day for submission of the tender.
  5. **The Financial bid of only the technically qualified / shortlisted applicants will be opened on a pre-notified time & date, under intimation to such qualified / shortlisted applicants. Lowest quoted tender (L1) will be arrived based on the evaluation of all the financial bids and after mathematical scrutiny and freak rate analysis. Bank's reserves rights of accepting any and all the financial bids.**
  6. **The successful bidder shall submit a Performance Bank Guarantee of 5% of contract Value from a Nationalized /Scheduled Bank valid for contract period. Fixed Deposit Receipt for equal amount lien marked in favour of Kerala Grameena Bank can be submitted in lieu of Bank Guarantee.**
  7. **Tenderers are advised to measure, inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders.** A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of a tender by tenderers implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done, site details and local conditions and other factors bearing on the execution of the work.
  8. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, labour, tools and plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.
  9. This Notice Inviting Tender shall form a part of the contract document. The successful Tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall, enter in **to an agreement within 15 days from the date of acceptance letter.**

10. Kerala Grameena Bank does not bind itself to accept the lowest or any other tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or new conditions are stipulated by the tenderer or are incomplete in any respect are liable to be rejected.
11. At any time prior to deadline for submission of Tender, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective bidder may modify the Tender document by amendment. **Notification of amendments will be made available on the Bank's website ([www.kgb.bank.in/tenders](http://www.kgb.bank.in/tenders)) and will be binding on all tenderers and no separate communication will be issued in this regard.** In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tender, the Bank, at its discretion, may extend the deadline for a reasonable period as decided by the Bank for the submission of tender.

### Scope of Work

The scope of work includes architectural improvement of the front façade of Kerala Grameena Bank Head Office Building at Malappuram in accordance with the "Schedule of Quantities". The works to be executed includes

- Exterior painting works on existing wall surfaces.
- Cladding works using Aluminium Composite Panels (ACP).
- Natural stone cladding on vertical wall surfaces up to specified height.
- Providing and fixing decorative CNC cut metal jaali panels.
- Painting of existing mild steel grills, railings and gates.
- Painting of existing aluminium windows and frames.
- Cleaning of window glasses – both sides.
- Necessary supporting framework, anchoring arrangements, sealants, primers, finishing etc.

The work shall also include:

- Surface preparation and minor repair works wherever required.
- Provision of scaffolding and access arrangements.
- Supply of all materials, labour, tools and plants.
- Execution of work at required heights.
- Finishing, cleaning and disposal of debris after completion.

The work is to be carried out in accordance with specifications, the schedule of quantities and any further specifications which may be given by the Engineer / Bank during the execution of the work.

The whole work including all extra and additional items if any is to be completed within the period of completion as stated in Notice Inviting the Tender and the Contractor will be required, if necessary to work overtime to fulfill the Banks/Architect's instruction to complete the work within the stipulated date. No extra payment will be allowed on the quoted rates for such overtime work.

**SPECIAL CONDITIONS OF THE CONTRACT:**

**It will be necessary to undertake the works without creating noise /disturbances to the, staff, neighborhood/adjoining buildings.** The tenderers are required to keep this fact while quoting their rates. Duly considering the time constraints, the time for completion as indicated in the notice inviting tenders is provided for. The work may have to be executed beyond office hours or on holidays if required to avoid disturbance to the banking operations and no extra payment shall be made on this account.

Contractor should note that, the tender is strictly on item rate basis and tenderers attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. **The quantities in the Schedule of Quantities approximately indicate the total extent of work but few items may vary beyond 25% quantity and few items may not be even operated.**

The quoted rates shall be inclusive of loading, unloading, transportation, scaffolding, labour lead & lift charges and all charges incidental to complete the assigned works in all respects as per tender specifications and terms & conditions. The rates quoted by the contractor should cover for work at all heights and levels for all items of work under this contract. Lifting of materials will not form any criteria for claiming extra payment. The rates quoted shall be exclusive of GST.

All dirt, waste and other rubbish as it accumulates from time to time during the progress of the work and at completion, including that of sub-contractors and special tradesmen to be cleared and carted away and all materials rejected by the Bank's representative to be removed and disposed of. Internal cleaning shall be done on daily basis & clearing of the debris shall be as & when accumulated. Contractor's quoted rates shall be inclusive of the cost of this cleaning / clearing.

The successful tenderer will be allowed to make judicious use of the existing facilities of electrical power, water supply, for carrying out the tender works at free of charge at one point. Within the work place, the contractor may make their own arrangement for safe keeping / storage of materials. Bank shall not provide any separate storage place for keeping the materials or for the site office and contractor shall be fully responsible for the safety of the materials, their labours.

The works will be paid for as "measured work" on the basis of actual work done on item rate basis and not as "lump sum" contract as per the rate quoted in the Schedule of quantities.

In the case of items of lump-sum charges in the tender in respect of any item of works, the payment of such items of work will be made for the actual work done on the basis of lump-sum rates as will be assessed to be payable by the Employer/Architects.

Errors and omissions due to clerical, typographical or printing etc., if any, will have to be got clarified and corrected before quoting the rates. The interpretation given by the appropriate tender accepting authority of the Bank shall be final and binding. Tenderer shall fill in all the blanks and put their signature and seal on each page of the tender documents. The successful Tenderer will have to enter into an agreement with each component of the Tender document with the Bank.

The successful contractor shall sign a Contract Agreement as per format enclosed and shall pay for all stamp paper charges and legal expenses, incidental thereto. The contractor shall submit Indemnity Bond as per format enclosed. The contract agreement and Indemnity bond shall be executed within 15 days from the from the date of receipt of letter of acceptance of tender, failing which the Employer at his discretion, without prejudice to any other rights/remedies available under the terms of this Contract may revoke the letter of acceptance and forfeit the Earnest money deposit furnished along with the tender.

The tenderer will have to deposit the amount specified in the NIT at the time of submission of tender as Earnest Money deposit. No interest shall be paid on the Earnest Money deposit. **The Performance Guarantee will be released/refunded** to the contractor, after deducting any sum due from the contractor on any account under this contract **30 days after the end of defects liability period of 12 months, provided he has satisfactorily rectified all the defects in accordance with the conditions of the contract.**

Time is the essence of the contract. Thus if the Contractor fails to complete the works within the time for completion stated in the Notice Inviting the Tender, the Contractor shall pay the Employer the sum at the rate of **0.5% (half a percent) of the Contract Value per week of delay subject to a limit of 10% Ten percent) of the Contract Value as "Liquidated damages"** for the period during which the said works shall so remain incomplete or the Employer may deduct aforesaid sum towards such damages from any monies due to the Contractor. For this purpose the term `Contract Value' shall be value at the contract rates of the work as ordered / accepted.

The contractor shall indemnify the Bank against all claims in respect of patent rights, royalties, damages to buildings, roads or members of public in course of execution of work and shall defend all actions arising from such claims and shall keep the Bank saved harmless and indemnified in all respects from such actions, costs and expenses.

In case the contractor refuses to comply with the orders of the Bank then the Bank shall have the power to employ and pay other agencies to carry out the work and all expenses consequent thereon or incidental thereto as certified by the Employer/ Architects shall be borne by the contractor or may be deducted from any money due to or that may become due to the contractor under this contract or any other contract. No certificate, which may be given by the Architects/ employer, shall relieve the contractor from his liability in respect of unsound work or bad materials.

The Contractor shall comply with all Government and local Authority regulations and obtain necessary permissions required for execution of work.

The Bank shall be at liberty and is hereby empowered to deduct the amount of any damages, compensations, costs, charges and expenses arising or accruing from or in respect of any such claim or damages from any sums due or to become due to the contractor.

The Contractor shall, at his own expense insure the works , effect and maintain till the completion of the contract a Contractors All Risks Policy (CAR)for Insurance, with an insurance company approved by the Employer, for the full amount of the contract .The scope of the cover shall include fire, lightning,

explosion, crashing, extinguishing water or other fighting measures, flood, rain, windstorm of any kind, earthquake, subsidence, landslide, rockslide, bad workmanship, lack of skill, negligence, malicious acts or human error, additional cover for third party liability and surrounding properties. The CAR shall be held in the joint names of the Employer and the Contractor (the name of the former being placed first in the policy.) with Employer as beneficiary against all risk as per the standard all risk policy for Contractors and deposit such policy or policies with the Employer with 15( fifteen) days from the date of receipt of the letter of acceptance of tender .

The contractor shall, upon the request of the Employer furnish them with all the invoices, accounts, receipts and other vouchers that they may require in connection with the works under this contract, if the contractor shall use materials less than what he is required under the contract, the value of the difference in the quantity of the materials he was required to use and that he actually used shall be deducted from his dues. The decision of the Employer shall be final and binding on the contractor as to the amount of materials the contractor is required to use for any work under this contract.

The contractor shall give due notice to the Bank whenever any work is to be concealed, should any dispute or differences arise after the execution of any work as to the measurements etc., or other matters which cannot be conveniently tested or checked.

**Payment Terms:**

1. No mobilization advance shall be paid by the Bank under any circumstances.
2. The Bank may, at its sole discretion, consider interim payments based on the satisfactory progress of work. Such payments shall be released only after verification of quantity and quality of work executed and submission of necessary bills.
3. Payment shall be released only after
  - Completion of entire work in all respects
  - Submission of final bill by the contractor
  - Joint measurement/ Certification of Engineer
  - Submission of all required documents.
4. The bill shall be processed after verification of
  - Actual executed quantities
  - Quality of workmanship
  - Compliance with tender conditions
5. The Bank reserves the right to deduct
  - Statutory deductions as applicable
  - Liquidated damages if any
  - Cost of rectification of defective works

Should the contractor desire to substitute any materials and workmanship, he/they must obtain the approval of the Bank in writing for any such substitution well in advance. Materials designated in the Schedule of Quantities and specification indefinitely by such term as "Equal", "Equivalent" or "Other approved" etc. specific approval of the Bank has to be obtained.

On completion of the work the contractor shall clean all windows, doors, fittings, fixtures, furnitures etc. of all paint/polish/distemper splashes/dirt/dust / adhesives etc, if necessary all hardware, clean inside and outside, all floor, stair-cases, and every part of the building and the surroundings.

The work shall not be considered as complete until the Bank have certified in writing that it has been completed satisfactorily without any apparent defects and the Defects Liability Period (12 months) shall commence from the date of such certificate

The rate quoted shall be firm throughout the tenure of the contract including extension of time, if any, granted and will not be subject to any fluctuation due to increase in cost of materials, labour, taxes etc. There shall be NO ESCALATION on the quoted rates.

The Bank reserves the right to terminate the contract, either in part or in full, at any time during the execution of the work in the event of delay, unsatisfactory progress, poor workmanship, breach of contract conditions, non-compliance with instructions, or failure to perform contractual obligations by the Contractor. In such case, the Bank shall issue a written notice to the Contractor specifying the default and providing reasonable time for rectification. If the Contractor fails to remedy the default within the stipulated time, the Bank may terminate the contract without prejudice to its rights, recover any losses incurred, and get the remaining work completed at the risk and cost of the Contractor.

All disputes or differences of any kind whatsoever which shall at any time arise between the parties hereto touching or concerning the works or the execution or maintenance thereof of this contract shall be subject to jurisdiction of courts in Malappuram

The Contractor shall be solely responsible for ensuring safety at the work site and shall take all necessary precautions to prevent accidents, injuries, or damage to property during execution of the work. Adequate safety measures such as proper scaffolding, safety harnesses, helmets, barricading of work areas, warning signage, and protective equipment shall be provided, especially for work at height. The Contractor shall comply with all applicable labour laws, safety regulations, and statutory requirements. Any accident, injury, loss or damage occurring during the course of execution of the work shall be the sole responsibility of the Contractor, and the Bank shall not be held liable in any manner whatsoever.

Signature of Contractor

Address:

Witness

**Bill of Quantities (BOQ)**

Item No	Specification	Unit	Qty	Rate Excluding GST	Amount (Rs.) Excluding GST
1	Providing and applying exterior weather proof Acrylic emulsion paint on existing exterior plastered surfaces after thorough scraping, cleaning, crack filing ,applying one coat of exterior acrylic primer and minimum 2 coats of exterior grade acrylic emulsion paint of approved make such as Asian paints/Berger/Nerolac or equivalent as directed.	Sq. m	745.00		
2	Providing and applying painting to existing mild steel grills, railings, gates etc. after proper surface preparation, using epoxy primer and 2 coats of approved exterior grade synthetic enamel paint, Asian paints/Berger/Nerolac or equivalent etc. including labour , scaffolding, cleaning etc. complete in all respects as directed.	Sq. m	30.00		
3	Providing, fabricating and fixing 4mm thick exterior grade Aluminum Composite Panels with minimum 0.5mm aluminum skin and PVDF coating of approved shade and brand (Aludecor/Alstone/Eurobond/Viva or equivalent), including necessary site measurement and setting out; providing and erecting required scaffolding up to 4-storey height; supplying and installing aluminum/GI sub-frame system comprising box sections, brackets, cleats and supports anchored to existing RCC/masonry structure using approved SS anchor fasteners; routing, grooving, bending and forming ACP panels as per approved drawings; cutting for openings, edges and architectural profiles; fixing panels using recommended mechanical fasteners and accessories; providing and applying structural grade weatherproof silicone sealant in panel joints; supplying and fixing edge trims, flashings, corner caps and finishing members; including transportation, loading, unloading, handling, labour, tools and tackles, wastage, testing,	Sq. m	420.00		

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	cleaning of façade surface and removal of debris upon completion, complete in all respects as per drawings and instructions.				
4	Providing, fabricating and fixing of structural framework using Mild Steel (MS) hollow square/rectangular sections(if/wherever required) of required sizes as per design for supporting ACP cladding including cutting, welding, grinding, drilling, anchoring and erection in true line, level and plumb. The framework shall be securely fixed to the RCC/brick wall using approved anchor fasteners, dash fasteners, chemical anchors or MS base plates with bolts as required. The work shall include providing necessary cleats, brackets, gussets, spacers and stiffeners, making proper alignment for fixing ACP panels, and ensuring adequate spacing of vertical and horizontal members as per approved shop drawings. All MS members shall be cleaned of rust, scale and oil and finished with one coat of anti-corrosive zinc chromate primer and two coats of synthetic enamel paint / epoxy paint, or powder coated / hot dip galvanized if specified, complete in all respects including scaffolding, labour, tools and all incidental works required for proper installation of the ACP cladding support system.	Kg	At Actual		
5	Providing, fabricating, supplying and fixing CNC laser-cut metal jaali panels for exterior building façade, manufactured from approved grade Aluminum / Mild Steel (MS) / Galvanized Iron (GI) sheets of minimum 2mm to 3mm thickness (as specified), cut to approved architectural pattern and design using CNC laser cutting technology, including necessary edge finishing, and surface preparation; providing and fixing suitable MS/GI/aluminum supporting framework comprising box sections, flats, brackets and cleats, securely anchored to existing RCC/masonry structure using approved anchor fasteners; applying anti-rust treatment (for MS), zinc primer, and finishing with exterior grade powder coating of approved colour and minimum 60–80 microns thickness (or anodizing in case of	Sq. m	25.00		

SIGNATURE OF THE CONTRACTOR

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	aluminum, if specified); including provision for expansion joints where required; lifting, scaffolding, alignment, leveling and fixing in true line and plumb; all necessary hardware, fasteners, welding, grinding, touch-up painting; including transportation, loading, unloading, labour, tools, tackles, wastage and cleaning of site, complete in all respects as per approved drawings, patterns and consultant's instructions.				
6	Providing and fixing machine cut natural granite / approved cladding stone of required size, colour and texture, 18-20mm thick, on vertical exterior wall surfaces up to a height of 15 meters, using approved stainless steel cramps, dowels, anchor fasteners and cement mortar backing, complete with pointing, filling joints with matching colour cement mortar, and weatherproof sealing, including all necessary scaffolding, labour, all lifts & leads, cleaning, tools & plants etc., as directed.	Sq. m	35.00		
7	Providing and applying painting to existing aluminum window frames, ventilators etc. after proper cleaning and surface preparation, using suitable self-etching aluminum primer and 2 coats of approved exterior grade synthetic enamel paint finish, including labour scaffolding, cleaning all leads and lifts etc. complete in all respects as directed.	Sq. m	75.00		
8	Cleaning of glass panes of aluminum windows both inside and outside with approved glass cleaning liquid including removal of dust, dirt, stains etc. and cleaning of accessible portions of aluminum frame, beading and edges including cost of materials labour charges ,scaffolding, leads and lifts etc. complete in all respects.	Sq. m	170.00		
	<b>Total Amount excluding GST</b>				
	Amount in Words				

SIGNATURE OF THE CONTRACTOR



EXISTING FRONT ELEVATION OF KGB HO BUILDING



PROPOSED FRONT ELEVATION FOR KGB HO BUILDING



EXISTING FRONT FAÇADE OF KGB HO BUILDING



PROPOSED FRONT FAÇADE FOR KGB HO BUILDING

## Application Form

1	Name of the Tenderer	
2	Correspondence Address	
3	Telephone No	
4	Office	
5	Mobile	
6	E-Mail	
7	Address of office	
8	Status of the Firm (Whether company Partnership / proprietary)	
9	Name of the Proprietor/ Partners/ Directors (With professional qualifications, if any):	
10	Whether registered with Registrar of Companies/ firm. If so, No. & Date	
11	PAN	
12	GST	
13	Year of Establishment	
14	Registration / Empanelment with Government / Public Sector / Banks / Corporate if any (Copy of valid registration / empanelment copy should be enclosed).	
15	EMD Details	
16	Whether Firm is Blacklisted?(Yes/No)	

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17	List of Documents attached	
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18. Turnover of the Company/firm (Please attach copy of documents in support of the details).

Sl. No.	Year	Turnover
1	2022-23	
2	2023-24	
3	2024-25	

19. Details of the works executed during the last 5 years prior to 31-03-2026 to meet eligibility Criteria.

Sl. No	Name of Work	Work executed for (name of the organization with address, concerned office and telephone number)	Nature of work (in brief)	Location of the work	Actual Value of the works	Date of commencement & Completion.

20. Furnish the names of three responsible clients / persons to whom the major work carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

NAME OF THE OFFICIAL	ORGANISATION & ADDRESS	CONTACT NUMBERS

**SIGNATURE OF THE CONTRACTOR**

DECLARATION:

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of the Bank in selection will be final and binding to me / us.

Signature

NAME & DESIGNATION SEAL OF ORGANISATION

CONTRACT AGREEMENT FORMAT

This agreement made on this \_\_\_\_\_ day of the month of \_\_\_\_ in the year two thousand Twenty Two (\_\_\_\_. 2023) BETWEEN, Kerala Grameena Bank a body corporate constituted under the Regional Rural Banks Act 1976, as notified on 08/07/2013, having its Head Office, at Malappuram hereinafter referred to as the Bank, (which term shall mean and include wherever the context so admits or requires its successors, administrators and assigns). Represented by its duly constituted authorized signatory of the ONE PART;

AND

M/s. \_\_\_\_\_ duly represented by one of its Proprietor/ Partner \_\_\_\_\_, aged \_\_\_\_ years, S/o Sri \_\_\_\_\_, residing at \_\_\_\_\_ and having their office at \_\_\_\_\_ (hereinafter called the Contractor) of the other part.

WHEREAS THE Bank is desirous of undertaking the .....and has accepted the tender opened on \_\_\_\_\_ submitted by the contractor & the contractor has agreed to perform as set out and subject to the terms & conditions set forth in the said documents mentioned herein under.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz.,
  - a) The Tender Document comprising Notice inviting the tender , General rules & Instruction to tenderers, General Conditions of the Contract, Special; conditions Tender Drawings etc.
  - b) Corrigendum to tender document if any.
  - c) Letter from contractor dt. \_\_\_\_\_ in response to the negotiation meeting discussions held on \_\_\_\_\_
  - d) Letter of Acceptance issued to contractor by Bank – letter No. \_\_\_\_\_ dt. ....
  - e) Letters from and to the Contractor, if any, leading to and prior to acceptance letter.
3. In consideration of the payments to be made by the Bank to the Contractor, the Contractor hereby covenants and agrees with the Bank to execute, complete and perform the works in conformity in all respects with the Tender document as mentioned in the aforesaid documents which shall form part of this agreement.

In witness whereof, the parties hereunto have set their respective hands and seals the day and year first above written.

For & on behalf of the  
Contractor with seal

For & on behalf of the  
Kerala Grameena Bank with seal

INDEMNITY BOND FORMAT

THIS DEED OF INDEMNITY BOND executed at Malappuram on this \_\_\_\_\_ day of \_\_\_\_\_ month of year 2026 By M/s \_\_\_\_\_ duly represented by proprietor / one of its partners Sri \_\_\_\_\_, aged \_\_\_\_\_ years, son of Sri \_\_\_\_\_, residing at \_\_\_\_\_..

In favour of

Kerala Grameena Bank, a body corporate constituted under the regional rural banks Act, 1976, having its Head Office, at Malappuram

Whereas I am the authorized partner of M/s \_\_\_\_\_, and had applied for prequalification of contractors for .....

Whereas my company was shortlisted for issue of tenders and my company became successful in securing the subject work through competitive tendering and the work of ..... has been awarded in our favour by Kerala Grameena Bank, Head office vide their letter .....

And whereas for undertaking the .....work, my company has entered into contract agreement with Kerala Grameena Bank on \_\_\_\_\_.

Now this Deed Witnessed that in pursuance of the aforesaid contract agreement dt. \_\_\_\_\_ and in consideration of Kerala Grameena Bank having agreed to make payments on the bills claimed by me/my company based on the works completed by me/my company in respect of .....and referred to above,

I hereby undertake to indemnify and keep harmless the Kerala Grameena Bank & its Architect and its officials/ staff from any damages, prosecution, other legal suits and claims arising out of any mishaps occurring at the site due to faulty work, faulty construction and for violating rules and regulations, any possible damage to the building and members of public in course of execution of the work for which I shall be solely responsible.

Signature of Contractor with seal

**UNDERTAKING LETTER IN YOUR LETTER HEAD WITH TECHNICAL BID**

To

The Assistant General Manager,  
Kerala Grameena Bank  
General Administration Wing  
HO Malappuram

**SUBJECT: Tender For Face-lifting of Kerala Grameena Bank Head Office, Malappuram.**

Dear Sir,

This has reference to your above tender published in your bank's website.

We hereby state that we, M/s \_\_\_\_\_ have submitted the above offer documents duly filling at the appropriate places without making any alterations, corrections, omissions in the offer issued by the bank or downloaded from the website.

Signature & Name of the Bidder with seal

(DECLARATION TO BE SUBMITTED ON LETTER HEAD OF THE BIDDER)

Ref: Tender For Face-lifting of Kerala Grameena Bank Headoffice, at Malappuram –

I / We hereby declare that I / We have not been banned or blacklisted or debarred by any Government , Quasi Government Agencies, Public Sector Undertakings or Private Companies anywhere, anytime.

Should it be observed anytime during currency of the bidding process or during execution of the work that I / We have been banned, blacklisted or debarred by any of the above Agencies, then I / We agree for termination of the contract forthwith and also agree for forfeiture of our Earnest Money Deposit and Security cum Performance Deposit, if any, by the Bank, without any recourse.

Dated:

Signature & Name of the Bidder with seal